

June 2, 2009

**Members Present:** Leighton Price, Bill Hallisey Christine Pratt, Alan Zanotti & Richard Knox

**Absent:** Charlie Bletzer and Dick Quintal

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**5: 02 p.m. Call the meeting to order and Public Comment –**

Lee Hartmann is before the Board to present his Planning Board Recommendations for the Town's Off Street Parking Fund Fee. He is considering a new rate structure based on different building-type needs and asks PGDC to assist him with defining a fair rate structure.

Mr. Knox will draft a Formal Master Parking Plan for discussion with the Board.

Mr. Hartmann came before the Board to present his draft of a suggested fee policy and spread sheet that outlines the different rates for each type of building need.

**5:42 p.m. Town Wharf Lease lines –**

Kim arranged for a meeting at Town Wharf with the Fire Chief Bradley, Bill Hallisey, James Downey, Cabby Brini and other PGDC team members at 8:00 am to review lease lines and an area of land over at East Bay Grill lot. Kim will also attend this meeting.

**5:47 p.m. Park Plymouth –**

**Parking space request:**

Park Plymouth received a request to reserve 50 parking spaces for a wedding on Saturday June 27, between 2:30 and 5pm. Mr. Ruggiero replied it would be difficult to block 50 spaces and encouraged her to use the South Russell Street lot and other free lots in the area instead.

**Downtown Farmer's Market:**

The market is happening every Saturday from 8am-2pm, beginning June 20 through October 31, on the Downtown Courthouse Green. Ms. Pratt requests the 13 parking spaces around the green to be reserved for vendors and handicap parking.

**Mr. Zanotti motions to approve blocking of the spaces and Mr. Knox seconds**

**Passed | 5-0-1**

**Rainwater Remediation Project:**

The construction crew is paying for any extra parking spaces they are using. As long as they do not have to dig up the street, the project should be complete by next week.

**Park Plymouth Operations:**

The Board reviews Park Plymouth's weekly progress reports; please see the June Handout files in the 2009 Minutes Binder for actual numbers. The BOD must approve the revised draft of the Collections Letter. Mr. Ruggiero is still researching how much the RMV bill is. It appears no payment has been made to them since 2000.

**Mr. Knox motions to approve the May 11, 2009 Draft Collection Letter and Ms. Pratt seconds**

**Passed | 5-0-0**

**6:06 p.m. Financial Matters —**

**Clippership Insurance**

Auto Insurance for 6/25/09 -6/25/10

Policy # LS2846-5

Renewal \$1056.00

**Clancy Systems International**

April Systems Support Fees \$100.00

7 Field Units @ \$100.00 each \$700.00

**Parking Revenue Recovery Services Inc.**

February and March 2009 License Plate

Records Received (88 @ \$2.50) \$220.00

**Mr. Hallisey motions to pay the bills and Mr. Zanotti seconds**

**Passed | 5-0-0**

Ms. Pratt will have April's numbers and the preliminary document and letter to Ms. Arrighi requesting a MOA extension for next week.

The Board offers input on the revised budget. They decide not to set aside a specific dollar amount for any more funding requests in 2009 and further, will need to consider a dollar amount for the Community Reinvestment category in the 2010 budget.

Mr. Knox motions to accept the Draft Budget as the format used as the proposed budget from April-December 2009 and Mr. Zanotti seconds

**Passed | 5-0-0**

**6:33 p.m. Adjournment of the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24**

Note: the board will be discussing employment and compensation issues and policies. If time permits, the board will return to public session at the conclusion of the Executive Session

**Ms. Pratt and Mr. Knox motion to enter Executive Session —**

**Roll Call Vote:**

Mr. Knox —Yes

Mr. Zanotti —Yes

Mr. Hallisey —Yes

Mr. Price —Yes

Ms. Pratt —Yes

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti